

Amendment #1

Original Article/By Law: Article I: Name, Object, and Location/ Section 3 – Location

Lambda Lambda Sigma Chapter shall be the Graduate Chapter for the Greater Mercer County New Jersey area.

Recommended Amendment:

Lambda Lambda Sigma Chapter shall be the Graduate Chapter for the Greater Mercer County New Jersey area, **to also include Rutgers University – New Brunswick campuses & also additional chapters as the Fraternity & Chapter deem fit.**

Amendment #2

Original Article/By Law: Article III: Officers, Election and Terms of Office/ Section 1 – Officers

The officers of this Chapter shall be President, First Vice President, Second Vice President, Secretary, Treasurer, Parliamentarian/Sergeant at Arms, and Chaplain.

Recommended Amendment:

The officers of this Chapter shall be President, First Vice President, Second Vice President, Secretary, Treasurer, **Financial Secretary**, and Parliamentarian.

Amendment #3

Original Article/By Law: Article III: Officers, Election and Terms of Office/ Section 2 – Elections

The officers, with the exception of the Parliamentarian and Chaplain, who shall be appointed by the President, shall be elected bi-annually at the December meeting of the Chapter.

Recommended Amendment:

The officers, with the exception of the Chaplain **& other Appointed Positions**, shall be elected bi-annually at the **May** meeting of the Chapter.

Amendment #4

Original Article/By Law: Article III: Officers, Election and Terms of Office/ Section 3 – Terms of Office

The officers shall hold office for two years or until their successors are elected and qualified. The President and Vice President may not serve more than two years in the respective office.

Amendment: 11/6/17 (2/3 approved)

The term of office is September to June. The transitional months are July & August – to be decided by the current EBoard.

Recommended Amendment:

The officers (**elected/appointed**) shall hold office for two years or until their successors are elected and qualified. **The officers (elected/appointed) shall not serve more than 2 (two) consecutive terms [4 (four) years]. The change of Administration Protocol is as follows:**

- **May – Elections.**
- **June – Installation of New Officers.**
- **Term of Office – July to June.**
- **Fiscal Calendar – September to August.**
- **Outgoing Administration has 30 days to relinquish all power, expiring June 30th.**
- **Audit of Chapter Bank Account – The incoming Administration will appoint an audit team to provide an audit report of the chapter's financial records.**

Amendment #5

Original Article/By Law: Article IV: Duties of Officers/ Section 1 – President

The President shall be the chief executive officer of the Chapter. He shall preside at all meetings of the Chapter, be the ex-officio chairman of the Executive Committee, appoint all chairmen and committee members provided for in the Constitution and By-Laws; he shall direct supervision over the general affairs of the Chapter; he shall first approve all disbursements of funds of the Chapter prior to transmittal to the Treasurer for payment; he shall, together with the Treasurer, sign all checks for payment of drafts against the Treasury; and shall do all other things necessary to carry out the general objectives of the organization.

Recommended Amendment:

The President shall be the chief executive officer of the Chapter. He shall preside at all meetings of the Chapter, be the ex-officio chairman of the Executive Committee, appoint all **committee** chairmen provided for in the Constitution and By-Laws; he shall direct supervision over the general affairs of the Chapter; he shall first approve all disbursements of funds of the Chapter prior to transmittal to the Treasurer for payment; he shall, together with the Treasurer, sign all

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checks for payment of drafts against the Treasury; and shall do all other things necessary to carry out the general objectives of the organization.

Amendment #6

Original Article/By Law: Article IV: Duties of Officers/ Section 2 – First Vice-President

The Vice-President shall preside at all meetings of the Chapter and the Executive Committee in the absence of the President, and in the event of his death, resignation, removal or disability, shall assume the office of President.

Recommended Amendment:

The **First** Vice-President shall preside at all meetings of the Chapter and the Executive Committee in the absence of the President, and in the event of his death, resignation, removal, **temporary leave of absence** or disability, shall assume the office of President.

Amendment #7

Original Article/By Law: Article IV: Duties of Officers/ Section 3 – Second Vice-President

The Second Vice President shall act as Chairman of all established National Committees and shall receive all written reports from said committees for submission into the record at the regular monthly meetings.

Recommended Amendment:

The Second Vice President shall act as Chairman of all established National Committees and shall receive all written reports from said committees for submission into the record **7 days prior of** the regular monthly meetings.

Amendment #8

Original Article/By Law: Article IV: Duties of Officers/ Section 5 – Treasurer

The Treasurer shall receive all monies belonging to the Chapter and issue payments as approved by the Chapter and authorized by the President. He shall submit a written report to the President and the secretary of the Chapter each month indicating all receipts and expenditures and shall turn over to his successor all funds and records in his possession belonging to the Chapter. To cover emergency situations, the Vice-President, upon chapter approval may be authorized to be a signator on the Chapter's checking account.

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Recommended Amendment:

The Treasurer shall receive all monies belonging to the Chapter and issue payments as approved by the Chapter and authorized by the President. He shall submit a written report to the President, Secretary, and the **Financial Secretary** of the Chapter each month indicating all receipts and expenditures and shall turn over to his successor all funds and records in his possession belonging to the Chapter. **The Treasurer is the Chairman of the Budget Committee.** To cover emergency situations, the **First** Vice-President **shall** be authorized to be a signator on the Chapter's checking account.

Amendment #9

Original Article/By Law: Article IV: Duties of Officers/ Section 6 – Parliamentarian and Chaplain

There is established an elected role of Financial Secretary. The Financial Secretary shall receive all funds on behalf of The Chapter. He shall keep a complete record of all funds received, carefully noting under what budget the funds are received. He shall keep a complete record of the budgets and expenditures of the various committees and officers. He shall turn over all funds to the Treasurer for deposit. He shall, at all times, maintain an accurate account of the amounts in fines and dues owed/paid by each member. The Financial Secretary may not serve as Treasurer during his tenure as Financial Secretary.

Recommended Amendment:

“Article IV: Section 6, which currently states Parliamentarian and Chaplain will be changed to **Section 6 - Financial Secretary.**”

The Financial Secretary shall receive all funds on behalf of The Chapter. He shall keep a complete record of all funds received, carefully noting under what budget the funds are received. He shall keep a complete record of the budget and expenditures of the various committees and officers. He shall turn over all funds to the Treasurer for deposit. He shall, **always**, maintain an accurate account of the amounts in fines and dues owed/paid by each member. **The Financial Secretary will serve as the Vice-Chairman of the Budget Committee.** The Financial Secretary may not serve as Treasurer during his tenure as Financial Secretary.

Amendment #10

Original Article/By Law: Article IV: Duties of Officers/ Section 6 – Parliamentarian and Chaplain

The duties and responsibilities of the Parliamentarian and Chaplain shall be those performed and assumed in similar organizations as in “Robert’s Rules of Order.”

Recommended Amendment:

“Section 7 – Parliamentarian will be added to Article IV: Duties of Officers”

The duties and responsibilities of the Parliamentarian shall be those performed and assumed in similar organizations as in “Robert’s Rules of Order.” **The Parliamentarian shall also act as Sergeant-in-Arms as performed and assumed in similar organizations as in “Robert’s Rules of Order.”**

Amendment #11

Original Article/By Law: Article V: Executive Committee

These shall be an Executive Committee composed of the elected officers of the Chapter and the Chairman of the standing committees and the immediate past President of the Chapter. The Committee shall meet on the call of the chairman and shall have and exercise general supervision over the affairs of the Chapter when it is not in session, except it may not appropriate or expend Chapter funds without prior authorization of the Chapter. The Vice-President shall be Chairman of the Executive Committee.

Recommended Amendment:

Section 1 – Executive Committee

There shall be an Executive Committee composed of the elected officers of the chapter. The Committee shall meet on call of the chairman and shall have and exercise general supervision over the affairs of the chapter when it is not in session. The Executive Committee may not appropriate or expend chapter funds without prior authorization of the chapter. The **President** shall be the Chairman of the Executive Committee. **In absence of the President, The First Vice-President shall take on the role of Chairman of the Executive Committee/Executive Board.**

Section 2 – Executive Board

The Executive Board shall consist of the Elected officers of the chapter, the Appointed officers of the chapter & the Immediate Past President (I.P.P.) of the chapter.

Amendment #12

Original Article/By Law: Article VI: Meetings/ Section1: Regular Meetings

The Chapter shall hold meetings once each month, except July and August, at such time and place as it shall determine; provided that any monthly meeting may be suspended by a majority vote of financial members.

Recommended Amendment:

Section 1 – Regular Meetings

The Chapter shall hold meetings once each month, except July and August, at such time and place as it shall determine, provided that any monthly meeting may be suspended by **quorum (one-third (1/3) of financial members on all 3 levels [National, Regional, Chapter])**.

Amendment #13

Original Article/By Law: Article VI: Meetings/ Section 2: Special Meetings

A special meeting of the Chapter may be called by the President upon five (5) days written notice to the membership and a special meeting shall be called by the President in like manner upon request of either the Executive Committee or of not less than one-half of the financial membership plus one.

Recommended Amendment:

Section 2 – Special Meetings

A special meeting of the Chapter may be called by the President upon five (5) days written notice to the membership. A special meeting shall be called by the President in like manner upon request of the Executive Committee. A special meeting shall be called by the President in like manner upon request of not less than **one third (1/3) of the financial membership of the chapter on all 3 levels (National, Regional, Chapter)**.

Amendment #14

Original Article/By Law: Article VII: Quorum

One half plus one of the financial members (All 3 Levels) of the Chapter shall constitute a quorum necessary for transaction of business.

Recommended Amendment:

One third (1/3) of the financial members (All 3 Levels) of the Chapter shall constitute a quorum necessary for transaction of business.

Amendment #15

Original Article/By Law: Article VIII: Removal of Officers

The Chapter may remove any officer for misfeasance, malfeasance, or nonfeasance in office or for conduct tending to hold the Fraternity up to ridicule or contempt, or tending to bring discredit upon the Fraternity, provided that written charges shall have been served upon such member by registered or certified mail at his last known address, and provided further that he shall have been given at least fifteen days to answer such charges prior to any such removal.

Recommended Amendment:

The Chapter may remove any officer for misfeasance, malfeasance, or nonfeasance in office or for conduct tending to hold the Fraternity up to ridicule or contempt, or tending to bring discredit upon the Fraternity, provided that written charges shall have been served upon such member by **electronic mail, and** registered or certified mail at his last known address, and he shall have been given at least fifteen days **from receipt of charges** to answer such charges prior to any such removal.

Amendment #16

Original Article/By Law: Article IX: Voting

Voting at meetings shall be by open ballot unless the Chapter decides otherwise. All officers shall be elected by secret ballot except in cases where there is no contest and one unanimous ballot cast.

Any Brother seeking the office of President & Vice Presidents of Lambda Lambda Sigma Chapter should be fully financial on all 3 levels (National, Regional, Chapter) for 2 consecutive years prior to running for office.

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Any Brother seeking the office of President & Vice Presidents of Lambda Lambda Sigma Chapter should be in good standing (all debts settled) with the chapter for 60 days prior to election.

Recommended Amendment:

Section 1 – General Voting

Voting shall be by open ballot (**voting card or voice**), **electronic (e-mail)**, or **physical mail**. **Any proxy vote should be submitted to the Chapter President via e-mail with a Cc to the Chapter Secretary.**

Section 2 – Election Voting

All officers shall be elected by secret ballot except in cases where there is no contest and one unanimous ballot cast.

Any Brother seeking the office of President & **First Vice** President of Lambda Lambda Sigma Chapter should be fully financial on all 3 levels (National, Regional, Chapter) for **4** consecutive years prior to running for office.

Any Brother seeking any other elected office of Lambda Lambda Sigma Chapter (excluding President & First Vice President) should be fully financial on all 3 levels (National, Regional, Chapter) for 2 consecutive years prior to running for office.

Any Brother seeking **any** office of Lambda Lambda Sigma Chapter should be in good standing (all debts settled) with the chapter for **30** days prior to election.

Amendment #17

Original Article/By Law: Article X: Discipline of Members

Any member of this Chapter may be disciplined for a violation of any provision of the Constitution and By-Laws of Phi Beta Sigma Fraternity, Inc., or for any violation of these provisions. Charges shall be preferred in writing signed by one or more members of this Chapter and filed with the Secretary. The Executive Committee shall have exclusive jurisdiction in dealing with any such charges except in cases where it is recommended that the member be suspended from the national organization. Such action must be passed by the chapter and referred to the Regional Director for appropriate action.

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Recommended Amendment:

Any member of this Chapter may be disciplined for a violation of any provision of the Constitution and By-Laws of Phi Beta Sigma Fraternity, Inc., or for any violation of these provisions. Charges shall be preferred in writing, signed by **a member of the Executive Committee**, and filed with the Secretary. The Executive Committee shall have exclusive jurisdiction in dealing with any such charges except in cases where it is recommended that the member be suspended from the National Organization. Such action must be passed by the Chapter and referred to the Regional Director for appropriate action.

Amendment #18

Original Article/By Law: Article XI: Initiation Fees and Dues/ Section 1

Initiation fees and dues shall be in such amounts as the Chapter shall from time to time decides to be necessary to cover the inductee's National and Regional financial obligations and his apportionment of funds for the proper conduct of the Chapter's business. Each year the Executive Committee shall submit a proposed budget for the ensuing year for the consideration of the Chapter.

Recommended Amendment:

Initiates (New Candidates) will be responsible for their National, Regional & Chapter fees as dictated by the Chapter. Members will be responsible for their National, Regional & Chapter dues as dictated by the Chapter. Any member who has not paid their National & Regional dues by December 31st of the current year shall be recognized as "non-financial" until these dues are paid.

Amendment #19

Original Article/By Law: Article XI: Initiation Fees and Dues/ Section 2

Any member who shall not have paid his Chapter budget assessment by February 15 in each year shall be deemed non-financial and suspended from all privileges of membership (By-Laws: Article V)

Recommended Amendment:

Any member who shall not have paid his Chapter **dues** by February 15th **of that** year shall be deemed non-financial and suspended from all privileges of membership **as defined by the**

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Executive Committee. Executive Committee members who have not paid their dues (National, Regional, Chapter) by February 15th shall be required to forfeit their current position until dues are paid.

Amendment #20

Original Article/By Law: Article XII: Amendments

This constitution may be amended by two-third (2/3) vote of all financial members voting at the regular meeting at which an amendment shall have been read and a copy thereof presented to the Secretary.

Recommended Amendment:

The constitution shall be amended by two-third (2/3) vote of all financial members (3 levels). A notice to the general membership shall be provided 1 week prior to the regular meeting, at which an amendment shall have been read and a copy thereof presented to the Secretary.

BY-LAWS

Amendment #21

Original Article/By Law: Article I: Meetings

Regular meetings of the Chapter shall be held each month at such place as the Chapter or Executive Committee shall designate.

Recommended Amendment:

Regular meetings of the Chapter shall be held **on the 1st Monday of** each month at such place as the Chapter or Executive Committee shall designate. **The date & place of this meeting can be changed by majority vote (quorum) of the Chapter.**

Amendment #22

Original Article/By Law: Article II: Dues

The budget and membership dues in this Chapter shall be fixed each year at the November meeting for the succeeding year, payable in the month of December. The dues, when paid, shall be appropriated.

Recommended Amendment:

The budget and membership dues in this Chapter shall be fixed each year at the **September** meeting for the **upcoming** year, payable in the month of December. The dues, when paid, shall be appropriated & reflected by the next Chapter meeting.

Amendment #23

Original Article/By Law: Article III: Financial Status

Any member who has failed to pay the annual dues provided for by February 15, herein shall be considered in a non-financial status and ineligible to vote on any of the affairs and activities of the Chapter.

Recommended Amendment:

Any member who shall not have paid his Chapter dues by February 15th of that year shall be deemed non-financial and suspended from all privileges of membership as defined by the Executive Committee.

Amendment #24

Original Article/By Law: Article IV: Committees/ Section 1: Standing Committees

The standing committees of the Chapter shall be the following:

1. Good and Welfare
Amendment: 11/6/17 (2/3 votes approved)
The passing of immediate family (Grandparents, Parents, Wife, Son/Daughter, Brother/Sister), the chapter shall allocate up to \$100 for flowers. The passing of Cousins or a brother of another chapter shall be at the discretion of the chapter.
2. Bigger and Better Business
3. Budget
4. Education
5. Social Action
6. Special Events
7. Membership
8. Undergraduate Affairs
9. Sigma/Zeta Liaison
10. Sigma Beta Club

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Recommended Amendment:

The standing committees of the Chapter shall be the following:

1. Good and Welfare
The passing of immediate family (Grandparents, Parents (**Biological, Adopted, Step, In-Laws**), Wife, **Partner**, Son/Daughter (**Biological, Step**), Brother/Sister), the chapter shall allocate up to **\$150.00** for flowers, **plants, cards, bereavement gifts, etc.** The passing of Cousins, **nieces/nephews, additional family members**, or a brother of another chapter shall be at the discretion of the chapter.
2. Bigger and Better Business
3. Budget
4. Education
5. Social Action
6. Special Events
7. Membership
8. Undergraduate Affairs
9. Sigma/Zeta Liaison
10. Sigma Beta Club
11. **Chapter Reports**
12. **Audit**

Amendment #25

Original Article/By Law: Article IV: Committees/ Section 2: Executive Committee

There shall be an Executive Committee which shall consist of the currently elected and appointed officers, including the immediate past Chapter President

Recommended Amendment:

There shall be an Executive Committee which shall consist of the **current** elected officers (**President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Financial Secretary, Parliamentarian**).

Amendment #26

Original Article/By Law: Article IV: Committees/ Section 3: Special Committee

1. Nominating
 2. Chapter Anniversary (April 19, 2001)
 3. Founder's Day (January 9. 1914)
 4. Dance
(Such others as may become necessary)
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Recommended Amendment:

1. Nominating
2. Chapter Anniversary (April 19, 2001)
3. Founder's Day (January 9, 1914)
- 4. Gospel Brunch**
- 5. Father's Day Brunch**
(Such others as may become necessary)

Amendment #27

Original Article/By Law: Article V: Assessments

The Chapter may from time to time levy special assessments for such purpose as three-fourth of the financial members present at any regular meeting of the Chapter shall deem proper, and any member who fails and refuses to pay such assessment without a justifiable reason, may by a majority vote be declared non-financial. These assessments include 2 tickets to our annual scholarship brunch, 2 tickets to our annual Gospel brunch, and 3 tickets to our social/dance events.

Recommended Amendment:

The Executive Committee of the Chapter shall deem proper, and any member who fails and refuses to pay such assessment without a justifiable reason, may be declared non-financial. These assessments include **3** tickets to our **Annual Scholarship Brunch (Father's Day Brunch)**, **3** tickets to our **Annual Gospel Brunch**, and 3 tickets to **an additional Social/Dance Event**.

Amendment #28

Original Article/By Law: Article VI: Duties of Committee

The duties of the Committee on Bigger and Better Business, Social Action, and Education shall be as far as practical similar to these performed by national and regional committees. All other committees, regular and special, herein provided for shall perform such duties as are usually performed by such committees in similar organizations and shall perform such additional duties as the Chapter may prescribe. The Budget Committee shall plan and submit a proposed Chapter Budget by the February meeting for the following year.

Recommended Amendment:

The duties of the committee on Bigger & Better Business, Social Action, Education, & **Sigma Beta Club** shall be **in alignment with our National & Regional goals, objectives, and initiatives. All other committees shall fall in chapter alignment.**

Amendment #29

Original Article/By Law: Article VII: Delegates

The Chapter may elect from the financial membership such number of delegates to the National Conclave, Regional and State conferences, as it may see fit, consistent with the national constitution, and it may pay all or part of the expenses of the attendance of such delegates.

Recommended Amendment:

The President will recommend, from the financial membership on all 3 levels, the Primary Delegate to the National Conclave, Regional and/or State conferences to be approved by the Chapter. Conference Registration & Hotel Accommodation are expensed by the Chapter for the Primary & Alternate Delegate (Current President). Hotel Accommodation is for Chapter use only. All Incidental Charges are the responsibility of the Chapter Delegates.

Amendment #30

Original Article/By Law: Article VIII: Conduct during Meetings

All meetings shall be conducted in an orderly fashion at all time. All meetings shall be conducted by “Robert’s Rule of Order”, unless the President temporarily suspends them. All unruly members will be escorted out of the meeting by the Sergeant-at-arms.

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Recommended Amendment:

All meetings shall **always** be conducted in an orderly fashion . All meetings shall be conducted by “Robert’s Rule of Order” unless the President suspends them. All unruly members will be escorted out of the meeting **or removed from the virtual meeting** by the **Parliamentarian**.

Amendment #31

Original Article/By Law: Article IX: Dissolution of Chapter

Upon the dissolution of the Chapter, for any reason, any monies then present in any financial accounts of the Chapter shall be directly donated to a local charity selected by a majority vote of the current financial members on behalf of Phi Beta Sigma Fraternity, Inc., Lambda Lambda Sigma Chapter, Trenton New Jersey.

Recommended Amendment:

Upon the dissolution of the Chapter, for any reason, any monies then present in any financial accounts of the Chapter shall be directly donated to a local charity selected by a majority vote of the current financial members (**3 Levels**) on behalf of Phi Beta Sigma Fraternity, Inc., Lambda Lambda Sigma Chapter, Trenton New Jersey.

Amendment #32

Original Article/By Law: Article X: Amendments

The by-laws may be amended by a two-thirds vote of those financial members present and voting at any regular meeting.

Amendment

All financial members of Lambda Lambda Sigma Chapter will be assessed for 2 tickets to each of the signature chapter events (3 for the Social Event) Not to exceed a total of 3 events per calendar year.

Recommended Amendment:

The constitution shall be amended by two-third (2/3) vote of all financial members (3 levels). A notice to the general membership shall be provided 1 week prior to the regular

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meeting, at which an amendment shall have been read and a copy thereof presented to the Secretary. All approved amendments shall be updated to the constitution within 30 days.

Amendment #33

Original Article/By Law: Article XI: Transfer of Membership

Any financial obligations to the chapter that are not met by the close of the year will be reported to the regional director. Any brother wishing to transfer from Lambda Lambda Sigma to another chapter must handle any debts owed before such transfer is granted.

Recommended Amendment:

Any financial obligations to the chapter that are not met by the close of the **calendar** year will be reported to the **Regional Director**. Any brother wishing to transfer from Lambda Lambda Sigma **Chapter** to another chapter must handle any debts owed before such transfer is granted.

Amendment #34

Recommended Amendment:

Article XII: Property

All property of Lambda Lambda Sigma Chapter (Charter, Tent, Banner, etc.) shall be housed with the Chapter Secretary.

Amendment #35

Recommended Amendment:

Article XIII: Event Financial Reports

All Financial Reports shall be submitted to the 2nd Vice President for review within 14 days of the assessed event.

Amendment #36

Recommended Amendment:

Article XIII: Social Media

All Lambda Lambda Sigma Social Media & Messaging Platforms are for positive engagement of the brotherhood & dissemination of information to the brotherhood. All post may be moderated by the Executive Committee. Removal from these social platforms is at the discretion of the Executive Committee.

Amendment #37

Recommended Amendment:

Article XIII: Charter Members

Any Charter Member of Lambda Lambda Sigma Chapter (financial on all 3 levels) has the privilege to attend any meeting (E-Board, General, Committee) of the chapter if it is their will. They should provide the courtesy of notifying the chair of the meeting they wish to attend prior to that meeting.